

Examples of Leader Standard Work

Note: Remember that Leader Standard Work (LSW) is defining tasks/actions done by the leader/manager as a type of standard operating procedure. Frequently, managers focus on the results (or lack of) of work done by their teams. LSW takes a difference view, and approaches the work done by their teams by fully understanding the process (how) that delivers the result (what). In this way, LSW promotes consistently correct procedure, identifies root causes of problems within the process, and enables corrective action/training. LSW also ensures that routine tasks by the manager are formalized and done correctly, i.e. the manager can schedule specific LSW routines focusing on discreet elements of the business. Below is a list of possible LSW routines:

- Scheduling Gemba Walks
- Irrigation System Check
- Scouting Control
- Administrative Control and Completed Staff Work
- Nutritional Program Control
- Orchard Maintenance Control
- Attending daily review and/or shift starter meetings, including check on effective use of visual management.
- Maintaining 5S (Organised workplace) Standards.
- Equipment Maintenance Control.
- Etc.