
Citrus Orchard Foreman Occupational Learning

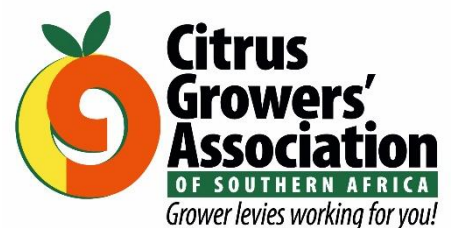
Formative Activities
Assessment Guide

K3:
Complaints and
Disciplinary Actions

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Activity F1 – Workplace Complaints and Disciplinary Actions

Answer the following questions based on the farm you are completing your work experience at:

1. What was the last issue that called for disciplinary action at your farm?

Pertinent Information	Marks Awarded:
Last issue that raised disciplinary action (e.g. A worker was caught stealing)	2

2. What was the outcome of this disciplinary action?

Pertinent Information	Marks Awarded:
Outcome of disciplinary action (e.g. A hearing was held and the employee was found guilty of stealing and fired)	3

3. What was the last grievance raised by a worker at your farm?

Pertinent Information	Marks Awarded:
Last grievance (e.g. A worker felt that her boss was being sexist towards her by making lewd jokes)	2

4. What was the outcome of this grievance?

Pertinent Information	Marks Awarded:
Outcome of grievance (e.g. HR found that the manager was being sexist and he was fired)	3