
Citrus Orchard Foreman Occupational Learning

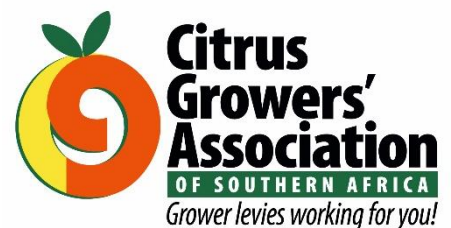
Progressive Activities
Assessment Guide

K3:
Complaints and
Disciplinary Actions

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Chapter 1

Activity P1

Complete this activity to test your knowledge of the entire chapter:

1. What happens when workers break the rules?

They will be disciplined according to the disciplinary code and procedure.

2. What happens when management treat others badly or unfairly?

Those affected may file a formal grievance or a dispute.

3. Who has labour rights in the workplace?

Both employers and employees.

4. What does it mean for a disciplinary hearing to be procedurally fair?

It means it was done properly according to the proper procedure.

5. What is the first step of a disciplinary process?

A written warning.

6. What are grievance procedures used for?

To maintain fair and transparent working conditions by allowing employees to raise issues without fear of reprisal.